

INSTITUTE OF HOTEL MANAGEMEN
CATERING & NUTRITION
KUFRI, SHIMLA -12
(Under Ministry of Tourism, Govt. Of India)

(Ph. No. 0177- 2735901, 2735952)

CORRIGENDUM

(Short Term Tender Notice)

Sealed Tenders are invited on behalf of Principal Institute of Hotel

PRINCIPAL

INSTITUTE OF HOTEL MANAGEMENT
CATERING & NUTRITION
KUFRI, SHIMLA-12
(Under Ministry of Tourism, Govt. of India)

ELIGIBILITY CRITERIA

Sealed Tenders are invited on behalf of Principal Institute of Hotel Management, Catering & Nutrition, Kufri, Shimla -12 (HP) under Two Bid System (Part-I Technical Bid and Part-II Financial Bid) from the eligible Transport Firms/ Organisations on the prescribed form in sealed cover envelope for the providing the services of Public Transport/ Buses to this Institute. The potential bidders are required to visit the website www.ihmshimla.org for any other quarries and information.

- The bidding is in two stages i.e. (i) Technical Bid & (ii) Price Bid.
- The Price Bids of only those bidders will be opened who qualify in the technical bid.
- Bidders are requested to comply with requirements like PF Registration, ESI Registration, Labour License etc.; if the appropriate authorities raise any such requirement/claim/challan, the contractor will have to fulfil all requirements for which, no financial burden shall be passed on to Institute of Hotel Management, Catering & Nutrition, Kufri, Shimla. The full burden will have to be borne by the contractor/bidder.
- The successful bidder will have to furnish copies of RTO Registration, showing the model, ownership, seating capacity, tax paid, road worthiness, insurance etc. on any day before placement of the bus. In case these documents are readily available, they can be furnished along with this technical cum commercial bid. In case successful bidder is unable to provide the required bus within the stipulated time, the offer can be treated as withdrawn and EMD may be forfeited along with other actions for suspension of business dealings in line with the guidelines of Institute.
- Price bid shall become applicable on a monthly billing cycle. This implies that Price will not be reckoned on a day to day basis.
- The bidders are required to quote their **rates in the price bid format enclosed herewith. (There should be no cutting or over-writing in the price bid)**. The rate should include cost of Fuel, Driver, Registration, Insurance, Depreciation, Repair and Maintenance, Taxes, Duties, Profit & All Other Incidental Charges.
- Payment will be made on the basis of actual days, for which vehicle is deployed in a month.
- The timing of the bus can be changed by Principal, IHM, Kufri Shimla, depending upon the exigencies of work and seasonal variations. No additional payment would be permissible for change in timings.
- In case, the contractor is unable to provide the vehicle on any particular day, Principal, IHM, Kufri, Shimla shall have the right to make appropriate deductions which are either listed in the price bid format or which may be deemed fit for such a lapse. Principal, IHM, Kufri, Shimla also reserves the right to deduct a suitable penalty amount

IHM, Kufri, Shimla also reserves the right to deduct a suitable penalty amount for repeated lapses or deliberate mismanagement.

- The **validity of the contract** shall be **One Year**. The hiring contract shall be for Initial period of 1 (one) year and can be extended at the same terms and conditions for further period of two more years (but one year at a time) on satisfactory performance. The contract can be terminated by any the party at any point of time by giving one Months' notice, in which case no compensation shall be admissible for the uncompleted period of the contract.
- Successful tenderers have to pick up and fro the students from Sanjauli Bye Pass to IHM Kufri. Sitting capacity of the bus should not be less than 32 seats. (30+2) At least two buses will be deployed intially.
- The successful bidder will have to deploy the bus after receiving written order.
- Security Deposit(SD):-
 - Security Deposit will be collected from the successful tenderer. The amount of Security Deposit will be Rs. 25000/-
 - Security Deposit may be furnished in any one of the following forms:
 - i) Demand Draft in favour of Principal, IHM, Kufri, Shimla.
 - ii) FDR pledged in favour of Principal, IHM, Kufri, Shimla
 - iii) The security deposit shall not carry any interest.
- No price escalation is allowed during the first year of contract period due to actual price hike in fuel.
- The vehicle will be parked outside the IHM campus. The driver should be well dressed and should always be in uniform, provided by the contractor. He should possess valid driving license at all times and should be a person of good moral character.

TERM AND CONDITIOTNS

1. The Tenderer firm should be a registered organization from the concerned Govt. Authority.
2. The Tenderer firm should be registered under statutory provisions of law and should have valid Provident Fund, Employee's state insurance numbers.
3. The Tenderer firm should have valid PAN & GST registration number.
4. The firm/ individual should have at least FIVE years experience in running & operating such type transportation services and work experience should be produced duly verified from the concerned authority with official stamp.
5. The Tenderer firm should submit a self attested declaration that he has never been black listed by any organization under any such contract.
6. Annual Turnover of the Tenderer firm should not be less than Rs. 20 lakhs per annum. The certificate to this effect should be certified by the Chartered Accountant (For the last three years).
7. 26AS TDS deduction certificate for the last three years.
8. The Tenderer firm should submit the copy of income tax return acknowledgement for the last three years.

INSTITUTE OF HOTEL MANAGEMENT
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KUFRI, SHIMLA-171012.

TENDER FORM / TECHNICAL BID

Particulars	Details
Name of Transport firm/proprietorship etc.	
Name of the authorized officer with designation	
Registration No. of Transport firm/ proprietorship etc., (please attach certification copy)	
PAN No. of Transport firm /proprietorship etc.	
Bank details of Transport firm /proprietorship etc.	Bank Account No. Bank Branch. IFSC Code:
Registration No. of EPF (please attach copy)	
Registration No. of GST (If applicable) (please attach the copy)	
Registration No. of ESI (If applicable) (please attach the copy)	
Annual Turnover of firm/organization/ proprietorship etc (figures in rupees) duly certified by the Chartered Accountant (For the last three years)	1. 2.

	3.
Amount of last TDS deducted (please attach certificate in form of 26AS) For the last three years	1. 2. 3.
Total amount of income tax deposited by the firm/organization/proprietorship (please attach IT Return acknowledgement) For the last three years	1. 2. 3.
Experience:- (Last five years)	1. 2. 3. 4. 5.
Detail of Earnest Money	DD/FDR No. Dated: Amount Rs.
Detail of UTR No. of purchase of Tender Form	

Authorized Signatory

Name

Rubber Stamp/Seal

FINANCIAL BID

(To be submitted in separate sealed envelope (Price-Bid))

S. No.	Item Description	Rate per Student per month
1	Rate per student per month From Sanjauli bypass to Kufri and back (should not be less than 32 seated bus (30+2)	
2	GST.....% If applicable	
3	Total amount	Rs. Rupees:-

The rates should be quoted in Indian rupees. Price to be quoted both in figures and in words.

Authorized Signatory

Name

Rubber Stamp/Seal

Mobile Number

Bank Account Details for Tender Form Cost

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

A. DETAIL OF ACCOUNT HOLDER -

NAME OF ACCOUNT HOLDER	Principal IHM Kufri, Shimla
COMPLETE CONTACT ADDRESS	Institute of Hotel Management, Catering & Nutrition, Kufri, Shimla-171012
TELEPHONE NUMBER/FAX/EMAIL	0177-2648208/0177-2648197/ ihmkufri@yahoo.com

B. BANK ACCOUNT DETAILS-

BANK NAME	UCO BANK
BRANCH NAME WITH COMPLETE ADDRESS	UCO BANK KUFRI, SHIMLA VPO KUFRI, TEH. & DISTT. SHIMLA H.P.-171012
BRANCH'S IFSC CODE?	UCBA0001542
TYPE OF BANK ACCOUNT (SB/CURRENT/ CASH CREDIT)	SAVING BANK ACCOUNT
COMPLETE BANK ACCOUNT NUMBER (LATEST)	15420100000393