



होटल प्रबन्धन खान-पान एवं पोषाहार संस्थान,
INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
कुफरी, शिमला- 171 012, KUFRI, SHIMLA-171 012
दूरभाष Tel: 0177-2735901, 2735902 टैलीफैक्स Telefax: 0177-2735903
ई-मेल E-mail: ihmkufr@yahoo.com वेबसाइट: www. ihmshimla.org

File No:-IHM/70310/2016- 274

Dated: 08/06/2021

E- PROCUREMENT NOTICE
INVITATION FOR BIDS (IFB)

The Principal for and on behalf of Institute of Hotel Management, Catering and Nutrition, Kufri, Shimla (Himachal Pradesh) invites item rate bid through electronic tendering system for the purchase of kitchen, bakery and other electrical equipments for **Institute of Hotel Management, Catering & Nutrition, Kufri, Shimla** from equipments manufacturers:

Terms & Conditions for Kitchen, Bakery and other Equipments

- 1. Availability OF BID Document and mode of submission:** The bid document is available online and bid should be submitted through online mode on website: <https://etenders.gov.in>
- 2. Bidder would be required to register on the <https://etenders.gov.in> which is free of cost. For submission of bids, the bidder is also required to have **Digital Signature Certificate (DSC)** from one of the authorized Certifying Authorities (CA). Aspiring bidders, who have not obtained the user ID and password for participating in e-tendering in Central procurement portal may obtain the same from the website: <https://etenders.gov.in>. **Digital Signature Certificate (DSC)** is mandatory to participate in the e-tendering. Bidder already possessing the **Digital Signature Certificate (DSC)** issued from authorized CAs can use the same in this tender:**
- 3. Key Dates:-**

1	Date of online publication	11.06.2021
2	Document download start and end date	11.06.2021 to 03.07.2021 11:00 AM
3	Bid submission start and end Date	14.06.2021 to 03.07.2021 05:00 PM
4	Date of Bid opening, Evaluation of Technical Bid followed by opening of Financial Bid.	07.07.2021 11:00 AM

4. **TENDER DETAILS:** The tender documents shall be uploaded online in two covers: **(i) Cover 1 & (ii) Cover 2. Cover 1** shall contain scanned copies of all “Technical Documents/ Eligibility information” and **Cover 2** shall contain “BOQ Financial Bid”, where contractor will quote his rate for each item.

5. **SUBMISSION OF ORIGINAL DOCUMENTS/ TECHNICAL BID:** The bidders are required to upload following documents for technical bid :
 - a) RTGS/NEFT UTR No. of the cost of bid document and bid security/Earnest Money Deposit (EMD).
 - b) Original affidavit regarding correctness of information furnished.
 - c) Copy of PAN Number.
 - d) Copy of GSTIN.
 - e) Affidavit that bidder is renowned manufacturer of kitchen and bakery equipments.
 - f) Product profile of company along with turnover certificate issued by Chartered Accountant for last 3 years having minimum turnover of **20 Crores** each year for manufacturer of kitchen equipments.
 - g) Authorization of the Manufacturer / Company that he is authorized to bid in this specific tender on his behalf.
 - h) Copy of affidavit duly notarized on non-judicial paper undertaking that the bidder has not been blacklisted / debarred by any organization.
 - i) Copy of proof of own office or its associates that the manufacturers has provided services in 4 star category Hotels or above for the three years in the state of Himachal Pradesh.

6. The successful bidder/supplier will have to give the certificate with the agreement that the rates charged are as per the Company’s whole sale rates and are not more than the rates given to other Govt. organization.

7. The earnest money amounting to Rs. 02 lakh (rupees two lakh only) and tender fee amounting to Rs. 2,000/- must be paid in the Saving Bank Account as mentioned below through RTGS, NEFT or IMPS before the date and time of opening of Technical bid. The Technical bids of only those bidders will be opened for which EMD and tender fee is received before opening of technical bid.

Bank details	
Name of bank	UCO Bank, Kufri Branch, Shimla
Saving account number	15420100000393
IFSC	UCBA0001542

8. Rates should be inclusive of GST and other packaging and Transportation, installation at IHM premises etc.

9. All the tender conditions including statutory requirement will be strictly followed by the successful bidder/supplier. All statutory deductions, if required, will be carried out from the firm's bill and exemption, if any, shall be mentioned prior with necessary supporting documents.
10. The successful bidder/supplier has to confirm his acceptance in writing or through email ([ihmkufri@yahoo.com](mailto:ihmkuфри@yahoo.com), subject "**Supply Order Acceptance**") within 05 days of receipt of the supply order failing which it will be assumed that you are not interested in the offer and the supply order will be issued to next eligible bidder.
11. The complete delivery, installation testing and commissioning of equipments at the destination shall be within 45 days from the date of receipt of acceptance letter and supply order failing which penalty @ 0.5% of the purchase order value will be recovered for every week's delay or EMD shall also be liable to be forfeited.
12. The EMD of the successful bidder/supplier will be converted into security till the validity of warranty period i.e. 03 years and will be refunded without interest after the expiry of the same provided no complaint regarding the product is pending. The successful bidder/supplier can also submit pledged FDR with Principal, IHM, Kufri, Shimla for security.
13. The successful bidder/supplier shall deliver and install the equipments at the destination as specified i.e. Institute of Hotel Management, Catering and Nutrition, Kufri, Shimla – 171 012 (Himachal Pradesh). The equipments supplied/installed should have proper seal of the firm and with a logo of Institute of Hotel Management, Catering and Nutrition, Kufri, Shimla – 171 012 (Himachal Pradesh) by the successful bidder along with numbering of the items.
14. The warranty period for the maintenance of the equipments (**equipments falls under warranty as mentioned in BOQ**) supplied and installed should be 03 year from the date of installation of the equipments at the Institute.
15. The equipments supplied and installed should be new and in good working condition in all respect. Nothing extra will be paid for transportation/installation etc.
16. The Tender Processing Committee members can visit the site of manufacturing unit to verify the authenticity/quality of the material used any time after the supply order.

17. All the equipments received should be subject to verification, with the specification and approval of the committee at the time of receiving. The equipments not matching the specification or not in good condition will be rejected by the management/committee. In case of rejection of any item, it is the responsibility of the bidder to take back the rejected item at his own cost within 07 days.
18. No escalation of rates will be allowed under any circumstances.
19. The successful bidder/supplier will have to enter into an agreement before the supply and installation of the equipments.
20. All the sources (men, material, tools & equipments, fuel consumable, scaffolding etc.) if required have to be arranged by the supplier itself for the supply & installation of the items at the Institute's premises.
21. All the work shall be carried out as per the standard prescribed by the committee/authority and statues & modification, if any, needed shall be carried out at no extra cost.
22. All the refrigerators/cooling machines should be with proper calibrated temperature indicator and puff insulated doors with no air cooling loss.
23. The supplier will have to maintain and provide service of the equipments supplied at least for 03 years in all respects.
24. The material should not be packed in plastic or polythene etc. as the same is banned in the state of Himachal Pradesh.
25. Any dispute arising out of this contract will be under the jurisdiction of High Court, Shimla (Himachal Pradesh).
26. Any modification/corrigendum for this tender will be published on website www.ihmshimla.org. All bidders are requested to visit this website regularly for latest updates, if any.
- 27. The management reserves the right to award the work to a single vendor on the basis of the rates quoted.**

28. The bidder has to quote rates for all items failing which the bid would be rejected straightaway.

29. The Principal, IHM, Kufri, Shimla (Himachal Pradesh) reserves the right to cancel this tender without assigning any reasons thereof.

**-Sd/
PRINCIPAL**

AFFIDAVIT

I, _____ (name of bidder) aged _____ years son of _____
R/o _____
in capacity of _____ (owner/ designation in firm/
company) do hereby solemnly affirm and declare on as under:-

1. That I am/ we are a manufacturer of kitchen equipments under the name _____ (Name of the Firm/ Company).
2. That no members of my family or my near relatives relates to officers/ officials posted in IHM, Kufri, Shimla (Himachal Pradesh).
3. That I have gone through and understood the tender document issued by IHM, Kufri, Shimla (Himachal Pradesh) for the supply and installation of kitchen equipments.
4. That all the documents submitted by me are true and correct to the best of my knowledge and belief and in case, these are proved false, then I shall be liable for prosecution under law.

DEPONENT

VERIFICATION

I, the above named deponent do hereby verify that the contents of my above affidavit are true and correct to the best of my personal knowledge and belief. No part of it is false and nothing material has been concealed there from. Verified at _____ on this _____ day of _____, 2021.

DEPONENT



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The terms & Conditions can be downloaded from the website <https://etenders.gov.in> and www.ihmshimla.org from 11.06.2021 to 03.07.2021.

Sd/-
PRINCIPAL